

**TOWN OF LITCHFIELD  
SPECIAL BRIDGE COMMITTEE MEETING  
Public Works Department – 101 Russell Street  
Tuesday, November 29, 2016 - 3:00 p.m.**

**1. Call to Order:** Bridge Committee Chairman Raz Alexe called the meeting to order at 3:03 p.m. with members Tom Waterhouse, James Koser and Leo Paul, Jr. in attendance. He explained that this was the second meeting to conduct interviews with engineering firms interested in working on the four-bridge preservation project as outlined in the minutes of the November 8, 2016 and November 22, 2016 meetings.

**2. Conduct Interviews for Four-Bridge Preservation Project**

a) **3:00 p.m:** Lenard Engineering: David N. Battista, P.E., Principal Engineer/Principal in Charge, and Paul Magyar, P.E., Principal Engineer/Project Manager/Chief Structural Engineer, were present to explain all aspects of their company's expertise and ability to successfully complete the project. Their presentation including questions from the Committee lasted 31 minutes.

b) **3:30 p.m:** Nathan L. Jacobson & Associates: Presenting for Nathan L. Jacobson & Associates, Inc. were Geoffrey L. Jacobson, P.E., Principal, and J. Howard Pfrommer, P.E., Principal. They discussed their qualifications, expertise and work experience and answered questions from the Committee. This presentation lasted 34 minutes.

c) **4:00 p.m: Discuss Recommendation:** R. Alexe said he was impressed with all five engineering firms. He thought Anchor put a lot into the preliminary investigation and focused more than the others on details. Cardinal put a lot into its preliminary investigation. GM2 presented new technology and new techniques which impressed Tom Waterhouse as well. R. Alexe noted Lenard has done a great number of bridges. He felt Cardinal has been thorough and works well with CJM. GM2 has been very efficient and thorough with permitting and did the inspections on Headquarters Road. He said Jacobson is the engineer of record for 20 municipalities and questioned their availability. T. Waterhouse pointed out that Lenard has worked in almost every town in the state. L. Paul said he is familiar with Lenard and was impressed with its comments on backfill removal. He said he would give the highest marks to Lenard and GM2. R. Alexe thought they should consider those who have the most experience with municipal work regarding the Federal/Local Bridge Program and preservation projects. Jacobson has done a lot of preservation bridges. He added that every firm has so much to offer and we have a limited budget, \$250,000 - \$270,000, that combines design, permitting, construction and inspection for each bridge. J. Koser said GM2 and Cardinal have so much work right now, we should consider their availability. Committee members will fill out the rating sheets and submit them by Monday to Raz. They will then meet to discuss and vote on a firm.

**3. Approval of Minutes: Motion:** Jim Koser moved to approve the meeting minutes of November 22, 2016, and Tom Waterhouse seconded. All voted aye and the motion carried.

**4. Adjournment: Motion:** Tom Waterhouse moved to adjourn at 4:26 p.m. and J. Koser seconded. All voted aye and the motion carried.

Raz Alexe, Chairman